Mount Kanwary Public School P&C

Meeting Minutes

The annual P&C meeting was conducted on the 26 November 2014 with the following agenda items:

**Welcome:**

1. **Opening / Welcome**:
2. **Attendance / Apologies:**
3. **Previous Meeting Minutes: 15 October 2014**
4. **Correspondence In**
5. **Correspondence Out**:
6. **Business arising from previous minutes**:
7. **Reports: Principal:**

 **Treasurers Report**

 **Fundraising**:

 **Uniform**:

 **Canteen:**

**General Business**

1. **P & C Policies:**
2. **Amplified report & feedback**
3. **Christmas hamper raffle**

**All meeting details can be found in Annex A of this document.**

**If there are any inquires please contact the undersigned for further information**

**Juliet Thomas**

**Mount Kanwary P&C President**

**Annex A: Mount Kanwary P & C Meeting Minutes**

**Mount Kanwary P&C Meeting Minutes**

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| **No** | **Agenda**  | **Discussion** |
| 1 | Opening | *26/11/14 6.30pm* |
| 2 | Apologies | L McDonald, J Thompson |
| 3 | Attendance | JThomas, L Lourensz, D Lourensz, M Maier, T Stewart, K McDonald, P McDonald, A McDonald, J Maslen, B Lonsdale, K Garth  |
| 4 | Previous Minutes Acceptance | Moved: P McDonald Seconded: A McDonald |
| 5 | Correspondence In | Various fundraising letters & Emails  |
| 6 | Correspondence Out | * Thankyou certificates for Amplified
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| 7 | Business / Actions from previous meeting | Nil |
| 8 | Principles Report | * Thank you for the wonderful work with Amplfied.
* Wattles – Mrs Smith will be replaced by Mrs Carla Whiting next year in Wattles. She will visit school Tuesday 2/12 to meet students & parents.
* Future school plan – changes, finance & budgeting
* Chaplain – an application for a Chaplain to visit the school on a regular basis for support of students next year will be put in.
* End of year Christmas activities
* Wish list - Library furniture, Rip it up reading – new program, Nelson Readers
* Future school leaders – new policy to be put in place
* Dental visit to school
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| 9 | Treasurer Report | Amplified Account: as at 26.11.14 Deposits: $ 13113.90  Outgoings: $ 4106.21 Balance $ 11429.16 P &C Account:  Deposits: $ 3414.20 Expenses: $ 2250.57 Balance $ 8464.64Moved by P McDonald Seconded: D Lourensz |
| 10 | Fund Raising Report | * Picture Plates – will be back by 17 December
* Santa to visit 16/12 with lollies donated by P & C
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| *11* | Uniform/Canteen Reports | * Uniform – discussions to continue next year for new shirts, etc
* Canteen - will sell off leftover items to families
* Canteen next year – suggested putting a survey out to families if a particular day is more suitable for volunteers to be rostered on. If not enough volunteers to have weekly, may have to change to fortnightly or monthly. Also look at having an easier menu eg have a theme each week instead of so many choices. Will need to ensure that there is always an alternative option available.
* Discussed possibly having a separate bank account for the canteen. To be discussed further.
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| 12 | General Business | * P & C Policies – reviews accepted. Motion passed to accept the P & C policies & Code of Conduct to start from 2015 at AGM. Each member of the P & C will sign as a part of their membership.

 Moved: T Stewart Seconded: L Lourensz All in favour. None opposed.* Amplified 2015 – will discuss at first general meeting next year so planning can begin
* Presentation night – 10 December. Families to bring a plate for supper. Christmas Raffle will be drawn – looking at approx 9 hampers to be raffled.
* P & C to contribute $200 towards a farewell gift for Kylie Smith Moved: J Thomas Seconded: K Garth. All in favour. None opposed.
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| 14 | Items for Action | * *P & C policies prepared for AGM 2015.*
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|  | Next Meeting | *Date 11/02/15* | *Time 6.30pm (after AGM)* |
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|  | Meeting Closed | *Date 26/11/14* | *Time 7.40pm* |